

Jefferson County Community Services

Timothy Ruetten
MS, LMHC, CASAC
Director

County Government Building
175 Arsenal Street
Watertown, NY 13601
Telephone (315) 785-3283
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Pat Fontana
Board Chairperson

COMMUNITY SERVICES BOARD MEETING AGENDA

FOR

WEDNESDAY, MARCH 25, 2026

A Community Services Board meeting has been scheduled for Wednesday, March 25, 2026, at 4 p.m., County Office Bldg., 175 Arsenal Street, Watertown, NY, 2nd Floor Conference Room. Please notify the Community Services Office of your attendance by phone at (315) 785-3283 or by email at loisb@jeffersoncountyny.gov.

Agenda

1. Call to Order
2. Privilege of the Floor
3. Approval of February 25, 2026, Minutes
4. Director's Report
5. Adirondack Health Letter (Informational Only)
6. Next Meeting Date: April 22, 2026, at 4 p.m., COB, 3rd Floor Conference Room
7. Adjournment

Is there a need for Executive Session?

CSBAgenda032526

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Community Services Board Meeting

Minutes

For February 25, 2026

Call to Order: Jennifer Draper called the meeting to order at 4 p.m.

Members Present: Tina Bartlett-Bearup, Jennifer Cross-Hodge, Jennifer Draper, Michelle Graham, Gabriella Haycock, Heather Lupia, Michelle McElroy, Amy Quonce and Molly Smith.

Members Absent: Pat Fontana, Jr., Stephen Kowalick, Karen Marcum and Melissa Rookman.

Guests Present: William Bowman, Maureen Cean, Jordan Jones, Austen LaBarge, Michelle Monnat, Tina O'Neil and Alicia Ruperd. Attending virtually were Andrea Carr, Tonya Lockhart and Tara Lortz.

Privilege of the Floor: Bill Bowman stated a behavioral health event will be held October 13-15.

Approval of December 3, 2025, minutes: Motion: Molly Smith; 2nd: Michelle McElroy. Minutes passed.

Director's Report: See attached report.

Executive Session: Motion to go into Executive Session: Tina Bartlett-Bearup. 2nd: Michelle Graham. Motion to go out of Executive Session: Michelle McElroy. 2nd: Tina Bartlett-Bearup.

A motion was made by Heather Lupia to approve the proposal from Pivot for Opioid Settlement funds. The second was made by Amy Quonce. The motion was approved unanimously.

Next meeting date: March 25, 2026, at 4 p.m. (In Person/Virtual), COB, 2nd floor conference room.

Adjournment at 4:47 p.m. Motion: Michelle Graham. 2nd: Molly Smith.

Respectfully submitted,



Lois Boshane
Secretary

CSBMinutes022526



March 5, 2026

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Saranac Lake, NY 12983
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ADIRONDACK MEDICAL CENTER/
LAKE PLACID
203 Old Military Road
Lake Placid, NY 12946
518-523-3311

LAKE PLACID HEALTH CENTER
203 Old Military Road
Lake Placid, NY 12946
518-523-1717

KEENE HEALTH CENTER
2841 State Route 73
Keene, NY 12942
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SARANAC LAKE HEALTH CENTER
285 Old Lake Colby Road
Saranac Lake, NY 12983
518-897-2850

TUPPER LAKE HEALTH CENTER
7 Stetson Road
Tupper Lake, NY 12986
518-359-7000

adirondackhealth.org

Mr. Tim Ruetten, MS, LMHC, CASAC
Director of Community Services
Jefferson County Community Services
175 Arsenal St.
Watertown, NY 13601

Dear Mr. Ruetten,

I write to inform you that Adirondack Health intends to apply for grant funding through New York State's Office of Mental Health – **Capital for Expanding Comprehensive Psychiatric Emergency Programs (CPEP Round 2)** **OMH#MH253019**.

Specifically, we are exploring the possibility of integrating a CPEP into the emergency department at Adirondack Medical Center in Saranac Lake. While we are still early in this exploratory process, one of the aforementioned grant application requirements is to notify OMH LGUs in Adirondack Health's service area of our intent to apply for this funding.

Should you have any questions or concerns, please do not hesitate to contact me at 518-897-2341 or mgsrollin@adirondackhealth.org.

Respectfully,

Matt Scollin
Director of External Affairs
Adirondack Health

**LAKE PLACID
OLYMPIC TRAINING
CENTER**

Official Hospital